



Manotick United Church 2019 Annual Report



Our Mission:
*We welcome all, who with God's help,
work to build a better world.*

**The Annual Congregational Meeting will be part of Worship on:
Sunday, February 23, 2020**

Manotick United Church
Annual Congregational Meeting (ACM)
Sunday, February 23rd, 2020

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Manotick United Church – Annual Congregational Meeting

As agreed at the 2013 ACM – the ACM will be part of Worship

(NOTE: Children will be invited to go down to Sunday school when the meeting portion begins)

For the Year 2019 with a View of 2020

Sunday, February 23, 2020

AGENDA:

1. Election of Chairperson and Secretary Catherine McVie
2. Enabling Motions Richard McDonald
3. Adoption of this Agenda Chairperson
4. Adoption of the ACM minutes of March 10, 2019 Chairperson
5. Adoption of the congregational meeting of December 8, 2019 Chairperson

“WHERE WE’VE BEEN”

6. Acceptance of Reports in the 2019 Annual Report
with the exception of the Financial Overview and 2020 Budget Chairperson
7. 2019 Financial Overview/2020 Budget/Motion Fraser McVie

“WHERE WE’RE GOING”

9. Nominations Richards Rogers
10. Presentation of Candidates Richard Rogers
 - a) Call for Nominations from the floor Chairperson
 - b) Nominees Offered the Opportunity to speak Chairperson
 - c) Motion Richard Rogers
11. New Business
 - a)
 - b)
12. Adjournment of the ACM and Return to Worship Chairperson

Report from the Chair of Council – Catherine McVie – For the Year 2019

Like the larger United Church of Canada, this has been a year of transition and change for Manotick United Church. At the end of June we bid farewell to Rev. Elaine, and her husband Harry Price, after eight years of her ministry. We are grateful for her leadership and care over the years and took the opportunity to extend our gratitude and best wishes at our farewell dinner.

As Chair of Council I have been amazed by how our church family has rallied to ensure that the needs of our congregation are met during this time of transition as we search for a new minister. We are grateful to Judith Holtz, our Chair of Worship, who arranges our Pulpit Supply. During the summer we were fortunate to have several of our members lead us in worship in their own unique and heart-felt ways. In September we were blessed to have Rev. Angela Bailey join us to lead our services until this new year. We are equally blessed to have the Rev. Dr. Karen Boivin with us now. Rev. Ed. Gratton continues to serve as our Pastoral Supervisor and we very much appreciate the support he provides.

It was evident that our Sunday school children and youth, under the leadership of Sheila McGaw (Chair of Discipleship) and the teachers, are learning and benefitting from their time together. The Christmas play was a unique and thought-provoking way for us to reflect on the Christmas story. I understand that plans are underway for these energetic young people to lead us in worship sometime in the Spring and look forward to that Sunday.

Thanks to the organizational skills and enthusiasm of our Chair of Fellowship, Joan Allison, we have had many opportunities to get together in a variety of ways. Our luncheons, concerts and dances as well as activities such as the Curling morning with a pizza lunch are well attended and open to our community. One of the significant “innovations” during the year was the set up of tables after worship service – many of us enjoy this opportunity to sit and chat at our “Coffee Café.”

Each of our visiting ministers and many guests comment on our good fortune to have such a talented and dedicated Music Ministry. We benefit from having a blend of traditional and contemporary music as well as the instrumentation with organ, keyboard, guitar and drums! I thank Graham Howard for his role as Chair of Music and, of course, to Deb Protsack for her thoughtful and accomplished leadership!

In her role as Chair of Outreach Joan Heard has initiated several new ways to help us focus on Outreach. We appreciate the Minutes for Mission during our worship services as they provide a better understanding of where these funds are used. As part of her role Joan also arranged a Blanket Exercise and she has restructured the way we contribute to the House of Lazarus. Our Thanksgiving contributions to Royal Ottawa Mental Health Foundation were very much appreciated.

Like our other committees, the work of the Property Committee is never done! This past year there have been too many projects to name, however, the new roof at the parking lot side of the building is exceptional. We thank Roy Macrae for leading this project. The arrangement for new lighting as well as various repairs in the building is very much appreciated. This committee also works with Shirley and Ernie, our Custodians, to ensure that the maintenance is well equipped and scheduled and we thank them for their efforts to keep our building safe, clean and warm.

This was a busy year for our Stewardship Committee as well. The ***Called to be the Church – Loving our Neighbours*** campaign in the Fall increased our revenues. It is difficult to address financial concerns and this committee has done so in a professional and reasonable manner. Kudos to Sue Cooper, our Chair of Stewardship, who kept the committee organized and “on track” for the campaign.

There are two committees whose hard work mostly goes unnoticed for a variety of reasons. Our Ministry and Personnel Committee work closely with staff to ensure that everything is working well and

efficiently. To date I am pleased to report that we have a healthy and happy working environment. Thanks to Richard Rogers for leading this group. For the most part, the Trustees manage the savings of the congregation. Thankfully, we have not had to use these funds to date. I thank Rich McDonald for Chairing our Trustee group.

Our representative to the Eastern Ontario Outaouais Regional Council, Kurt Asmis, has kept us well informed of the goings on within the new and much expanded region. Kurt has been diligent in attending these meetings that are held throughout the region and we benefit from his reports to us.

In addition to our committees this year we hired Bob Richards with EDGE Consulting to help us set direction as we move forward. Their vision and goals have been helpful for the congregation as well as the Community of Faith Profile Committee that was formed as part of the Search process. The Strategic Objectives set by the Action Team keep us focussed: 1. Grow the Congregation; and 2. Make the building pay for itself. On behalf of the congregation I thank Barb Cain, John Julian, Christine MacLean, Joan Heard, Martin Kenny and Sue Hardman for their work on the Action Team.

We have so many wonderful people who volunteer in their own ways! This year we had the most successful Christmas Market! Our Quilz 4 Kidz group continue with their unique project to provide warmth and comfort to refugee children and others, our ladies who supply pies as part of our fundraising efforts – these are all part of the life and work of Manotick United Church.

During this time of transition Lisa Richards, our Office Administrator has been invaluable in keeping everything happening smoothly. Her warmth, dedication and enthusiasm are noted by everyone who attends or uses our church building and I thank her as well for all the support she provides to our Council.

I take this opportunity to thank my husband, Fraser McVie, who is stepping down as our Church Treasurer. Fraser has served in this role for the past 10 years. He has been faithful in fulfilling his many duties in a responsive and conscientious manner and we are grateful for his service to our congregation.

This is an exciting time for the life of our congregation as we move forward. We are hopeful and confident that, with God's help, we shall find a new minister who shares our vision and values. I am reminded of that well known verse that it also based on one of our favorite hymns: Isaiah 40:31 ***But those who hope in the Lord will renew their strength. They will soar on wings like eagles, they will run and not grow weary, they will walk and not be faint.***

Respectfully submitted,

Catherine McVie
Chair of Council

Manotick United Church
Annual Congregational Meeting Minutes
February 24th, 2019 – Cancelled due to Inclement Weather and
RESCHEDULED to March 10, 2019

The annual congregational meeting for the year 2018 (ACM), as agreed to by the Congregation at the 2013 ACM, took place during the worship service. The business portion of the meeting was called to order at 10:30 a.m. by Council Chair, Catherine McVie. It was established that we did indeed have quorum.

1. Election of Chairperson and Secretary:

Catherine called for the election of the Chairperson. She mentioned that John Julian was willing to let his name stand as Chairperson. Catherine called three times and there were no other nominations for the position of Chairperson; therefore, John Julian was appointed Chairperson and Lisa Richards was appointed recording secretary. The following motion was then presented:

Motion:

Moved by Catherine McVie, seconded by Roy Macrae

That John Julian be appointed Chairperson and Lisa Richards be appointed recorded secretary until the ACM of 2020.

No discussion Opposed: 0 Abstained: 0 CARRIED

Note: The wording of this motion allows for John to automatically be Chair and Lisa to be the recording secretary should any congregational meetings be called during the 2019 calendar year.

2. Enabling Motions:

Moved by Richard McDonald, seconded by Harry Price

That for this Congregational Meeting members and adherents have equal voting rights except where spiritual matters, as defined by the Manual of the United Church of Canada, are concerned.

No discussion Opposed: 0 Abstained: 0 CARRIED

Moved by Richard McDonald, seconded by Paul Whynacht

That for this Congregational Meeting, quorum be established at 30 members.

No discussion Opposed: 0 Abstained: 0 CARRIED

3. Adoption of the Agenda.

Moved by Sue Cooper, seconded by Fraser McVie

That the Agenda be adopted for this Annual Congregational Meeting (ACM).

No discussion Opposed: 0 Abstained: 0 CARRIED

4. Adoption of the Annual Congregational Meeting (ACM) Minutes of February 25, 2018

Moved by Fraser McVie, seconded by Joan Heard

That the Minutes of the Annual Congregational Meeting, February 25, 2018 be approved.

No discussion Opposed: 0 Abstained: 0 CARRIED

WHERE WE'VE BEEN

5. Business Arising from the Minutes:

a) Recommendations from the Visioning Committee – Sue Cooper

Sue Cooper shared that at last year's annual meeting, the congregation approved recommendations from our Visioning Committee to implement four new volunteer positions, which would report to the Stewardship Committee. The intention of these four new positions is the continued development and expanded use of our building. Sue wanted to acknowledge our new volunteer positions:

Mary Marg Barr took on the role of Volunteer Coordinator and has been doing an excellent job at, not only recruiting volunteers for a wide variety of events, but has also been finding fun ways of thanking them.

John Julian, took on the role of our Building Revenue Coordinator; John has been working tirelessly (and is assisted by Joan Heard) on promoting MUC as a wonderful place to have your wedding – offering “historic elegance, with hometown charm.”

Paul Whynacht, is our Colaboration Coordinator and has been diligently working with other United Church congregations in our area to promote activities and fellowship.

We were unable to get a Community Outreach Volunteer. The intent of this role is to initiate and coordinate outreach activities in Manotick and surrounding communities designed to bring new members into relationship with the church. Sue shared that if anyone was interested in this role to please see her. Sue went onto share that also in keeping with the recommendations of the Visioning Committee, Lisa Richard's job, in consultation with her and the Ministry and Personnel Committee, was divided into two positions: 15 hours designed to Office Administrator and 15 hours designated to Event/Fundraising Management. The idea is that Lisa will assist in bringing in enough rental/event income to cover the majority of the cost of her 15 hours – this will be reviewed in June of this year.

CLOSED

6. Acceptance of Reports:

John then called for the following motion:

Moved by Paul Whynacht, seconded by Christine MacLean

That the reports included in the 2018 Annual Report be accepted as presented with the exception of the Financial Overview and the 2019 Budget.

No discussion Opposed: 0 Abstained: 0 CARRIED

NOTE: Marilyn Findlay shared her concern that there is no printed bulletin. It was explained that we are trying to be more conscious of paper and it was shared with Marilyn that Lisa prepares a weekly announcement flyer to have available for Sunday morning for the people who do not have access to computer for the electronic newsletter or for the few who just like to have a physical copy of the announcements.

7. 2019 Financial Overview and 2019 Budget – Fraser McVie:

Fraser walked the congregation through the highlights of 2018:

- Local Givings were low during the first half of 2018 and a large deficit was predicted.
- Givings picked up in the last months and by year end were \$1,100 higher than 2017.
- Mission and Service Givings were \$1,080 less than in 2017.
- Donations received for the kitchen project were over \$11,000 and more than paid for the cost (\$8,227).
- Fundraising was the highest in 8 years at almost \$20,000.
- Rental income was almost \$20,000 (\$3,500 more than 2017)
- Total local expenses in 2018 (including the kitchen project) were approximately \$3,400 higher than 2017.
- The year ended with a **net deficit of \$13,326** however we were able to operate within our cash account and did not have to reduce our GIC investment.

Fraser asked for questions – Christine MacLean questioned as to why there was such a difference between the 2017 HST and the 2018 and it was explained that the HST had not been submitted in a timely manner in 2017. The 2018 reflects submitting HST every six months. Fraser also thanked Lou for being the project coordinator for the kitchenette project – and also to the people who donated specially for the kitchenette. Fraser asked for any other questions – Richard Rogers asked if the consulting fee was part of the budget – Fraser has set aside money for this – hopefully the \$4500 is the worst case scenario and he shared that we may get some money from the region to assist with this cost. Fraser, on behalf of the Stewardship committee, thanked everyone in the church for their support, not only financially, but also for the amount of volunteering. Catherine McVie then thanked Fraser, Sue and Lisa for their work. Paul mentioned how easy this screen format was to follow and that it was appreciated.

Moved by Fraser McVie, seconded by Catherine McVie

That the Congregation of Manotick United Church approve the budget for 2019 as presented.

No discussion Opposed: 0 Abstained: 0

CARRIED

8. Minister's Report – Rev. Elaine Beattie

Rev. Elaine, in her report, thanked the many committees who make this community flourish and make it such a welcoming space. Last year, Rev Elaine was President of the Ottawa & Montreal Conference – Rev. Elaine explained the change in the bigger church – we are now divided into Regions – our Region is the Quebec border just beyond Brockville up to Deep River – it is a very big geographic area – our region is #12 and the official name is Eastern Ontario Outaouais Regional Council (EOORC). Things are changing as with all change it never happens quite the way we hope it will – things are starting to fall into place ... the bigger church is working hard to make this transition as smooth as possible. Rev. Elaine asked if there were any questions – and she thanked everyone for another wonderful of year of ministry. Rev. Elaine also thanked Lisa and Deb as well.

WHERE WE ARE GOING

9. Nominations – Richards Rogers

Richard Rogers, once again, graciously volunteered to look after Nominations.

10. Presentation of Candidates – Richard Rogers

Richard presented Joan Heard as Chair of Outreach, and Christine MacLean, Richard McDonald, Barry and Jean Peart as members of Trustees. We still need a representative for regional council – the region will need to meet at least once a year – the inaugural meeting will be held in June in Smith Falls – this is a very important time for a voice to be present – asking people to consider. Richard called for nominations from the floor 3 times.

a) Call for Nominations from the floor Chairperson

John called three times from the floor - there were none.

b) Nominees Offered the Opportunity to speak Chairperson

No one spoke.

c) Motion Richard Rogers

Moved by Richard Rogers, seconded by Roy Macrae

That the nominations be closed and that Joan Heard be appointed Chair of Outreach, effective March 1st, 2019 through to March 1st, 2021; and that Christine MacLean, Richard McDonald, Barry & Jean Peart be named as Trustees, effective from March 1st, 2019 through to March 1st, 2023. Glenn Dolan as a member of the Property Committee

No discussion Opposed: 0 Abstained: 0

CARRIED

11. New Business:

a) MUC Action Committee – Martin Kenny

Martin Kenny shared that he has been coming to the church since 2013 (Elaine married he and his wife). The Action Committee have had a number of productive meetings – they have come up with an outline that they will be presenting to the congregation in the next couple of months. One of their main goals is to eliminate the deficit and the committee has been asking themselves “How do we do that and still maintain our various program?” The challenge is to find a way to earn more money, while recognizing that the congregation is giving as much as the congregation can. With regards to the deficit, we need to look at new approach and new ways of using the space – who are our neighbors and how do we fit into the Manotick community? Martin us the image of the wagon wheel – the church is the centre and the spokes represent going out to the community and the community coming into the church. We are also looking at the community and how can we serve them – in our beautiful space. Who can we collaborate with in the community – how can we connect more with our neighbors? Their main focus is to find ways to make the building pay for itself and to grow the congregation. They really want to avoid coming to you (the congregation) in October with a request for more money – they want to put something in place to try to NOT do this. There is typically a push in that last quarter – they want to avoid panicking and burdening people with that end of the year push. We are working on a balanced budget but this may take a little longer than 2020. Martin then asked for questions – there were none. The other members of the committee are: Barbara Cain, Myles Frosst, Sue Hardman, Joan Heard, John Julian and Christine MacLean, Rev. Elaine also sits on the committee and Bob Richards is the EDGE consultant. Catherine commended Martin and the entire team for all their work and time.

b) Manse Fund Motion – Catherine McVie

First, Catherine thanked Lou Albers for drawing her attention to the situation with the Manse fund. Catherine explained to the congregation that the money that is in the Manse Fund came from the sale of the house next door a number of years ago. In 1988 the Ottawa Presbytery passed a motion that directed MUC that the interest from this fund was to be used only towards the minister’s housing allowance and that the capital should be held in a conservative fund (in case a future minister coming to MUC wanted a manse); however, effective July 1, 2018 the United Church of Canada decided that the housing allowance should become part of the minister’s salary and hence there is no longer a need for a manse fund. It is also significant to note that other jurisdictions within the united church of Canada did not have a policy whereby the presbytery directed individual congregations in such a way. With the restricting of the larger united church of Canada it is our hope this would now belong to the congregation in keeping with his practice by other jurisdictions. This money would be under the full control of the trustee of MUC. As such it would be part of the operational funds. It would be treated as legacy or reserve funds that would only be used for exceptional reasons. Catherine then presented the following motion:

MOTION:

Moved by Catherine McVie, seconded by Roy Macrae

That the Congregation of Manotick United Church request the executive of the Eastern Ontario Outaouais Regional Council agree to have the money, \$111,701, that is currently known as the Manotick United Church Manse Fund be managed and dispersed by the Trustees of Manotick United Church as they deem necessary for the benefit of the congregation.

No discussion Opposed: 0 Abstained: 0

CARRIED

c) Amendment to the Constitution – Sue Cooper

Sue shared that our current constitution did not allow for the Treasurer's position to have voting rights at council meetings; however, the 2019 United Church Manual, it states that Treasurers do have voting rights, so we are just aligning our constitution with that of the Manual.

MOTION:

Moved by Sue Cooper, seconded by Marilyn Findlay

That article 3.1.2.1. be amended to read "A maximum of eight (8) voting members including the Treasurer and the seven standing teams: Discipleship, Fellowship, Outreach, Music, Property, Stewardship, Worship. The Past Chair and Chair Elect may attend as non-voting members." (p.4)

No discussion Opposed: 0 Abstained: 0 CARRIED

12. Adjournment of the ACM and Return to Worship – Chairperson

Moved Sue Cooper and Christine MacLean

That Annual Congregational Meeting adjourns.

No discussion Opposed: 0 Abstained: 0 CARRIED

The meeting adjourned at 11:35 am and we returned to worship part of our service.

Respectfully submitted,

John Julian, Chair

Lisa Richards, Recording Secretary

Manotick United Congregational Meeting - To Approve the New Community of Faith Profile

December 8, 2019

(Following the Service held at Manotick United Church)

1. Opening Prayer – Rev. Dianne Cardin

Rev Dianne welcomed everyone to combine our work and worship today by calling this meeting of the congregation to order at 11:05 am and then proceeded to open it with prayer.

2. Appointment of Lisa Richards as Recording Secretary – Rev. Dianne Cardin

Moved by Richard McDonald, seconded by Barry Peart

That Lisa Richards be appointed as Recording Secretary for this congregational meeting.

CARRIED

Rev. Dianne shared that the Adherents can now vote on spiritual matters (this is something new that came from the restructuring of the United Church of Canada). The congregation agreed to vote by a show of hands; therefore, no ballots are required.

3. Presentation of the Community of Faith Profile – Richard Rogers

Richard explained that this replaced the previous format of a JNAC (Joint Needs Assessment Committee). He explained that it defines the covenant between God, our minister and the congregation. The committee, consisting of Mary Marg Barr, Sue Cooper, Joan Heard, Catherine McVie, and Richard Rogers, first met on June 25th, 2019. The profile tells where we have been. It is also a snapshot of where we are and it is different from 10 years ago when we hired Rev. Elaine. It speaks of where we want to be heading in the future. Recently we have completed a visioning exercise with an EDGE consultant. As well as conducted a survey as part of the Community of Faith process. We want to grow the church and we want the building to pay for itself. The profile includes the demographics of our growing community. Our church has declined over the last few years, mainly because of an aging membership. Fraser McVie, once again, provided us with very comprehensive financials covering the past 7 years for the profile that mirrors the decline in membership. This reflects what is happening across the country. There are also many positives going on, both in the building and in the hearts and minds of those who come into this building. There is a strong community that exists because of Manotick United Church. As well our typical financial reporting has a narrative budget that illustrates where we put our financial resources. Worship \$57,400; Christian Development \$40,700; Fellowship and Pastoral Care \$41,723; wider Church mission \$20,851; community Outreach and Engagement \$27,700. In the narrative budget we highlight the incredible asset we have in our building – handicap accessible, multi-use halls and a good size parking lot. The end of the profile gives a description of the position. The biggest change is $\frac{3}{4}$ time ministry, with the hope that we can grow to full-time. Some of the reasons for the reduced time was several of our PAR givers are no longer with us and that amounted to over \$16,000/year; along with a consistent annual deficit, we made the decision to reduce ministry time so that we could commit to paying a $\frac{3}{4}$ time for the next three years. There was some consideration of a $\frac{1}{2}$ position, however, it was determined that we have potential for growth and hope to move towards full time. Part of the profile focuses on the position description. There were 7 categories including Worship, Pastoral Care, Outreach, Christian Education, Continuing Education, Denomination Work. It was also pointed out that we stated we want to grow the church and attract youth and then questioned how we could do this. It was then that we decided it was important to have a

category for Discipleship. In each of these categories we give a percentage of time to be dedicated to each specific category. The complete profile will be on our website after it is accepted and passed both here at the congregational level and at the Regional council. Richard, on behalf of the committee, feels confident that they have done a good job and that everything is in place for the future. Richard concluded his summary by reading a poem that was read by King George VI on Christmas Day in 1939, just after WWII had started and Britain was feeling anxious about the future: *I said to the man who stood at the gate of the year. 'Give me a light that I may tread safely into the unknown' And he replied: "Go out into the darkness and put your hand into the Hand of God. That shall be to you better than light and safer than a known way."* With that, Richard asked the congregation to support the profile as we move forward with both hope and faith. He asked for any questions – there were none. Richard then presented the following motion:

Motion:

Moved by Richard Rogers, seconded by Fraser McVie

That Manotick United Church accepts this Community of Faith Profile, including the recommendation to search for a $\frac{3}{4}$ time minister, ordained, diaconal, designated lay minister, or student pending ordination or commissioning.

Carried unanimously

Motion:

Moved by Richard Rogers, seconded by Barry Peart

That Manotick United Church request the Eastern Ontario Outaouais Regional Council to declare a vacancy for $\frac{3}{4}$ time person in the order of ministry: ordained, diaconal, designated lay minister, or student pending ordination or commissioning.

Carried unanimously

Catherine McVie thanked Richard for his leadership with this committee. The following motion was then presented.

Motion:

Moved by Kurt Asmis, seconded by John Julian

That the community of Faith Profile Committee of Manotick United Church be dismissed with thanks.

Carried unanimously

Rev Dianne informed the congregation that the region has our document and we were just waiting for word that it was approved by the congregation – they are meeting this Thursday, December 12, and Rev. Dianne will make sure the region knows that we have approved the profile so that we can get our profile ad on the UCC website as soon as possible.

4. **Formation of a Search Committee:**

Motion:

Moved by Richard McDonald, seconded by Fraser McVie

That Barbara Cain, Sue Cooper, John Julian, Sheila McGaw and Ted Yeomans be named as our Search Committee and that Rev. Dianne Cardin will carry on as our regional representative.

Carried Unanimously

5. **Benediction – Rev. Dianne**

The congregational meeting adjourned at 11:25 am.

2019 Discipleship Report

Small Groups:

There are a group of members from our congregation who meet for a book club and other bible studies.

Sunday School:

The Sunday school children range in age from 2-17. There is a quiet room in the Upper Hall that we share with Healing Pathway. Here, parents can sit quietly with the younger children and babies if they wish to. In the Lower Hall, we have a cheerful playroom with an abundance of toys and craft supplies for all the children who wish to, can play there. For the children from kindergarten to grade five, we have teachers who prepare fun and informative classes each week. We continue to use the on-line curriculum from "Whole People of God". Each week the teachers have a choice to use the curriculum or teach a class with the teaching information of their choice. The older children have a class where we create, write and perform the Christmas Play. This is always a vibrant and creative class of mutual respect for the ideas of others.

Adding to the joy that the children share with others, this year we made Thanksgiving cards and decorations for the Friendly visitors to share with the members of our congregation they visit. As we do each year, the children also made Christmas cards and decorations for the Friendly visitors to deliver.

One other tradition is to make Mother's Day and Father's Day gifts for the women and men of our congregation. This always brings expressions of gratefulness from everyone.

Although sporadic, the children have often read poems and prayers for "The Thoughtful Moment" during the opening portion of the service.

We continue to have the wonderful talents of our teachers who excel at delighting the children with their excellence at teaching, creativity and gentle caring of each child.

We THANK the children for coming each week to enlighten us with their bountiful and exuberantly JOYFUL hearts.

Camp Awesome:

The word AWESOME truly defines the week we have at church with the Camp Awesome staff and campers. The Camp ran for one week in early July. There were 35 campers who rocked the building with their JOYFUL NOISE! The Campers learn stories from the bible, create beautiful crafts, sing sensational songs and play cheerful games! AWESOME!! It should be noted that we have a number of councillors who are members of our congregation and former Camp Awesome campers who have been inspired to become councillors! A true testament to how much fun they have at Camp Awesome. I am in debt to Lisa for how much she helps with the finer details of Camp Awesome. I am very grateful for her endless willingness to be so helpful. "Thank you Lisa".

I would also like to thank our congregation who openly and affectionately embrace all the children with a sincere understanding of how wonderful the children truly are.

JOYFULLY submitted by,

Sheila McGaw,
Chair of Discipleship

2019 Report on the Eastern Ontario Outaouais Regional Council (EOORC) Formerly – Presbytery of Ottawa

Last year the United Church of Canada formally endorsed a new governing structure that reduced our level of management from 4 to 3. This was achieved by combining the functions of the presbyteries and the conferences into a new management level called regions.

MUC is now in Region 12 called Eastern Ontario Outaouais Regional Council (EOORC). The first Council meeting took place in Smiths Falls last June 2019. I attended as the MUC delegate. On behalf of our community of faith, I voted to formally accept the new structure. The region extends from Hawkesbury and Chelsea, Quebec in the east, to Denbigh in the west, south to the St Lawrence River and north to Nanadonok. It consists of 133 pastoral charges and more than 200 communities of faith. Our next meeting was in October at Prescott and this meeting continued the important work of creating governance documents for the new region. Special committees, some working for years, have prepared reports that are presented to the delegates for their approval. The difficult points had been discussed at the committee level and consensus was hammered out before presentation to the delegates. There has been little acrimonious discussion on the floor. The next meeting is Saturday, February 22, in Ottawa.

It is quite an achievement that an organization successfully eliminates an entire level of management! All hope that this will free up funds and time for Christ centered good works across our new region and across Canada.

Respectfully Submitted

Kurt Asmis
EOORC Representative

2019 FELLOWSHIP/MEMBERSHIP REPORT

Fellowship is alive and well at Manotick United Church thanks to the continued support and welcoming nature of our congregation.

COFFEE TIME

Thanks to **Hilda Cleary** for continuing to coordinate the coffee time. We now have thirteen host teams who serve coffee and snacks on Sunday mornings after the service, providing a social time to catch up with church friends and get to know new members of the congregation. We always welcome new servers to the roster.

FRIENDLY VISITORS

Presently we have ten volunteers who visit fourteen members of our congregation. These people are shut-in due to illness or are in care facilities. Thanks to the Sunday school for making ornaments and cards for the friendly visitors to deliver on special occasions. If you know of someone who would want a friendly visitor please call the office.

CARD MINISTRY

Many thanks to **Sylvia McDonald** who continues to oversee this ministry, sending appropriate cards to those who need to be remembered when recuperating, grieving or celebrating.

FOOD AND FELLOWSHIP

This year the fellowship team hosted several after church luncheons as well as successful fundraisers and Reverend Elaine's farewell dinner in June.

FELLOWSHIP OUTINGS

About thirty people, ranging in age from ninety to nine, showed up at our curling extravaganza and pizza lunch on a Saturday morning in March at the Manotick Curling Rink. A big thank you to Craig Saville for teaching us the curling basics, the enthusiastic fans and Lisa for initiating this opportunity.

In closing, the fellowship team would like to say how much we appreciate all those who step up to help at events at the church. There are many dedicated volunteers doing work for the church to support our church family.

Respectfully,

Joan Allison
Chair of Fellowship

MANOTICK UNITED CHURCH

2019 Statistics

Baptisms

Riley Grace Hill
Aiden Tighe Simboli
Edwin James Villemaire

Weddings Officiated by Rev. Elaine Beattie at MUC

None

Weddings Officiated by Rev. Elaine Beattie but NOT at MUC

None

Confirmation

None

Profession of Faith

None

Transfers In or Out

IN:

OUT: Harry Price *

Funerals

Ralph John Trafford
Helen Larue Clayton *
Donna Marie Timm *
Marion Jennett Taylor

* denotes on our Historic Roll

Historic Membership Roll

Members removed:

2 deaths

1 Transfer out

Members added:

0 by Adult Baptism

0 by Confirmation

0 by Profession of Faith

0 by Transfer

Ministry & Personnel (M&P) Report 2019

This committee consists of three members, Richard Rogers (Chair), Sue Cooper, and Judi Sharp. We are responsible to provide consultative and supportive services to church personnel and liaise between personnel and members and adherents of the congregation if concerns need to be addressed. Any consultations are confidential and private in nature. We are required to meet from time to time and to conduct an annual review with each of the ministry personnel. We do not have decision-making authority, but we report to the council meetings when required.

The M&P committee worked with Rev. Elaine to track where her time was spent on a weekly basis. She documented the month of January and we met with her after that time to go through it with her. It varied from week to week but it showed the largest portion of time was spent on worship and pastoral care.

On March 31st the congregation was informed that Rev. Elaine Beattie was accepting a call to Glen Cairn United Church and would leave MUC at the end of June 2019. We had an exit interview with Rev. Elaine, the M&P committee and Rev. Dianne Cardin representing the Region. Rev. Elaine was most appreciative of the time that she and Harry spent with us. We could see the changes during her time here with both a theological shift as well as an openness to new forms of worship. She was able to highlight both the positive elements as well as the challenges during her over eight years at Manotick.

Sue Cooper and myself were part of the Community of Faith committee that formed very soon after Rev. Elaine left her position. Both the time analysis and the exit interview were helpful as we developed the Community of Faith Profile and move towards calling a new minister.

We met in July with Lisa Richards for an annual review. We were able to hear her concerns and talk about some of the recommendations from the MUC Action Group Report. Her position continues to evolve as we have more renters and fundraising events. We appreciate the Lisa's contributions to the life of MUC and the greater community.

We were happy that Deborah Protsack has continued to lead the Music Ministry at MUC in such a creative and positive way.

In 2020 Sue Cooper will become the Chair of Ministry and Personnel as I step off this committee.

Respectfully submitted,
Richard Rogers, Chair of M&P

2019 MUSIC REPORT

Music is a vital part of Manotick United Church and its mission. Our Music Ministry team enthusiastically welcome new members if you, the reader, are interested!

Our team is led by Deb Protsack who works so well with the group and the other instrumentalists such as Mark Allen, Allan Boothroyd, John Julian, Aidan MacLean, and Scott Voelzing. We extend special thanks to Joan Heard who worked diligently with Rev. Elaine in selecting our weekly hymns and songs right up until June when Rev. Elaine's call ended with Manotick United Church. The music ministry was sad to see Rev. Elaine leave, they worked closely with her and enjoyed being a part of her worship services. Judith Holtz also is very active in organizing special services, including selecting great music.

We are very fortunate to have such a wonderful Music Ministry team and we look forward to ongoing, innovative music led by Deb and supported by this enthusiastic group.

Respectfully submitted,
Graham Howard, Chair of Music

2019 Outreach Report

Committee Members: Mary Marg Barr, Isabel Macrae, Patty Montero.

The generosity and engagement for all of our Outreach initiatives in 2019 was overwhelming!

Activities held by Outreach in 2019:

1. **Kairos Blanket Exercise** was held in early April. 25 people attended the exercise. Approximately 50% of the participants were from outside our community of faith.
2. **Giving for Lent 2019:** Items from the children's wish list at Naomi Family Resource Centre were collected during Lent and delivered to the Centre just before Easter.
3. **Quiltz 4 Kidz:** Our group of ladies made 127 blankets this year. 75 refugee children received blankets through the Ottawa Carleton District school board assessment centre. Matthew House received 20 blankets. 20 blankets were given to Naomi Family Resource Centre. Over \$800 of funds were raised this year in support of this important ministry. Thanks to our anonymous donor who provides so much of the fleece needed to make these blankets.
4. **Minute for Mission** was reintroduced as a regular part of Sunday worship on February 10. Volunteers were recruited to do the readings weekly. In September the videos provided by United Church of Canada Mission and Service were introduced. Due to the resulting positive feedback, these videos will continue to be shown during worship services twice monthly. Our annual goal of \$6000 was reached this year for the first time in 10 years!
5. **Manotick Food Cupboard (MFC):** 64 deliveries of food and grocery cards were made to the 25 households that make up the Food cupboard's clientele in 2019. The MFC committee consists of a representative from each of the Catholic, Presbyterian and United churches. There are 10 volunteers from St. Leonard's CC who transport food from the collection box at Mc Donough's Independent Grocer in the Mews to the storage cupboard at St. Leonard's on a weekly basis. Special thanks to Sue, Sarah, John and Joan who have assisted with food deliveries in 2019. At our Christmas Small Halls concert, the band raised over \$600 which was given to MFC.
6. **Thanksgiving Outreach Project:** The strategic planning exercise completed in June, 2019 made it clear that our community of faith wanted to focus on helping youth with mental illness. Consequently, the Substance Abuse and Concurrent Disorders program at the Royal Ottawa Mental Health Centre was selected as the recipient of our Thanksgiving project. Mike Soulliere, program manager spoke to the congregation in September to describe the program and their special needs that would be met with additional funding. Just under \$1200 was collected for this program. As a result of our involvement, the Kitchissippi UCW were able to make a connection with this program.
7. **Christmas Hampers:** In collaboration with the Manotick Food Cupboard and the Rideau Osgoode Senior Support Services, our church provided Christmas Hampers for 3 families in our area. 25 households in the area were recipients of Christmas Hampers in 2019. 15 were provided by St. Leonard's, 4 by St. James and 3 by Knox. Approximately \$630 was collected at the Christmas Market to support this work. Some of the toys collected on White Gift Sunday were included where appropriate in the Christmas hampers. The remaining went to Toy Mountain.

8. **House of Lazarus (HOL):** Gently used household items were collected and delivered to HOL by our team of dedicated volunteer drivers. Many thanks to Myrna Blaney who has been coordinating the driving schedule for many years!
9. **Other:** Ottawa Multifaith Housing Initiative manager of community engagement, Sahada Alolo spoke at a church service February 10 with over \$600 collected during coffee time. A lunch was held after church in January 2019. The free will offering of \$200 was given to Centre 507. 60 pairs of men's and women's warm socks were collected on White Gift Sunday. These were given to the Shepherds of Good Hope.

Our Outreach activities were extremely successful in 2019. Many thanks to everyone for sharing their gifts of time, talent and treasure. These gifts make a better world and community possible.

With much appreciation for all your support and encouragement,
Joan Heard
Chair of Outreach

PROPERTY REPORT FOR 2019 AND FUTURE PLANNING FOR 2020

Well Manotick United Church has weathered yet another year, this time, thank goodness, with no major catastrophes. Not bad for just turning 115 years old or young! Having said that, there was still much work, in keeping our Church healthy and operational, carried out by a small band of dedicated parishioners. However, we should not forget help also came from folks that were not part of our church, just wanted to help.

So let's take a look at what we did accomplish this last year ...

The big project was reroofing the entrance way on the south side from the parking lot. The shingles were well beyond their normal life; fortunately there was no damage in the sub structure. Many hands make light work! That really was the case so with the help of many, the job was completed. Well almost, some of the trim still needs to be put on but the weather didn't cooperate, too cool for the glue to cure. A job for 2020 spring!

So has any one visited the north tower? Not many I bet! To start with, there is no permanent set of stairs to get up there. We have to get our largest ladder to reach the trap door in the north tower, then climb two ancient runner ladders up two floors and then crawl through another trap door to reach the very top floor. You may ask why we even want to go up there? Well, that is where our 115 year old bell resides. Have no idea when it was last greased, so our challenge this year was to lubricate it! Pleased to report it is still in great shape and is now well greased for another ??? years.

We have been in the process of upgrading our light system to LED, primarily in the Sanctuary area; LED bulbs are not the cheapest bulbs to replace as dimmer switches also have to be replaced. However, the upgrade is more or less completed thanks to our faithful design and master electrician, Lou Albers! The saving in hydro and the inconvenience of changing those bulbs was worth all the effort!

Keeping our church looking clean and well trimmed outside is an ongoing effort but again thanks to many, I think you will all agree, it has been well looked after. Again thanks to all especially Glen Dolan who I commonly find at all hours of the day (and night) happily trimming, raking and lawn cutting! I would also be amiss if I did not recognise the great effort of Shirley, Ernie and their son Clifton keeping the inside of our church spotless. A great thank you!

The Property Projects for the 2020

So what have we planned for this year? There are several known items to be in need of attention this year. Some of the work might require us to look for assistance so don't be surprised if the "Property Crew" corner you at coffee break on Sundays!

1. As mentioned the trim on the parking lot roof entrance has to be installed. We may be able to use what we took off but might have to replace one or two pieces. To finish off this project is not a problem.
2. The concrete steps in front of the church on Main Street are showing definite signs of deterioration in the side portion. We plan to re-concrete the damaged parts when the weather warms up.
3. Now that we have the LED lights installed there is less need to worry about changing light bulbs. In the past we have used our ancient 16'+ step ladder to reach the highest corners of the sanctuary but since we modified the choir area reaching some lights is hard if not impossible to reach. Past efforts have perfected methods of reaching those lights but not without a possibility of winning the "Darwin Award" that now must cease. The only option seems to be to change the light bulb from above in the attic. Our challenge is to resolve how and if that way will work.
4. As always there is a need for a spring cleanup this year. Last year we used the opportunity of cleaning up in conjunction with the first "Garage Sale." It worked very well as we had lots of helpers around. The plan is to do the same this year.
5. The north tower entrance area will have to be repainted. This will not be any easy job as it's not just the paint but plaster underneath that is peeling off, probably due to continuing dampness and the coolness of the stone. We only see this problem in the north tower. We will search for advice before we tackle this one as it probably means stripping off all the plaster and finding some other method of base coating the stones first.
6. Last but not least is what we are going to do with sign in front of the Church. It has reached the end of its useful life. We have considered repairing it but after close examination it is not an option as the bottom has completely rusted out, and the door hinges are very questionable. We are researching the possibility of moving into the 21st century and replacing it with a neon sign that can be operated from inside the church at any time, even giving us the ability to advertise short notice events. Finally, for those of you who have enjoyed the opportunity of changing the "message" in midwinter, will be overcome with joy! Cost is of course a major consideration. This will not be an inexpensive project and therefore a fundraising effort of some sort will be needed to be seriously considered. We are therefore working on understanding the technology and cost of this much needed asset.

So there we go, a busy summer to look forward to!

Roy Macrae

Chair of Property

2019 Stewardship Report

The Stewardship Committee wishes to thank those who have contributed financially and the many volunteers who have worked so hard to keep all of our church programs going strong.

We are pleased to report that we ended the year with a surplus of \$11,171 which means we now have a healthy bank account. A key factor in the decision to go with ¾ time ministry, with the hopes of going to full time at a later date, was that had we paid for a full-time Minister for the entire year we would have had a deficit of approximately \$41,000.

While we had \$9,345 less in Givings this year our Stewardship campaign in the fall helped bring us back on track. Fundraising increased by \$900 and our Facility rentals were about the same but some as last year. Our operating expenses were down by \$10,000 which definitely helped to put us in the black.

We would like to thank all who responded to our Stewardship Campaign to make it successful. We are grateful to the *Sharon & Allan Boothroyd*, *Jean and Barry Peart*, and *Karen Hill* for speaking on our behalf during the Campaign. We also thank *Joan Allison* for organizing the luncheon and making such a lovely variety of sandwiches with *Richard's* help.

I would like to thank *Reverend Elaine Beattie* (who was on the Committee until the end of June), *Catherine and Fraser McVie*, and *Sharon Boothroyd* for their support as members of the Stewardship Committee. *Fraser McVie* has continued to serve as Treasurer and we thank him for his diligent effort to keep us on track financially. We thank *Lisa Richards* for her work maintaining the Church finance and charitable records. Lisa has also helped with many of our fundraising events as well as finding new rental income.

Many members of our congregation as well as friends of the church have contributed financially and have volunteered their time and talents to make our many church programs and fundraising activities a success. The Stewardship Committee and Church Council thank you very much for this amazing effort. Together we can continue to not only maintain but build our church community on a solid foundation.

Thank you for your continued support!

Respectfully submitted,

Sue Cooper
Chair of Stewardship

2019 Trustee Report

Purpose of the Committee of Trustees:

As per The United Church of Canada Manual, and the Constitution of Manotick United Church, the Committee of Trustees (Board of Trustees) shall consist of not fewer than three or more than fifteen members including ex officio one of the settled or appointed members of the Order of Ministry and shall administer the church property, on behalf of the United Church of Canada, in trust for purposes directed by the congregation. Specifically, the Committee of Trustees shall:

- Subject to the exceptions set out in the UCC Manual, to hold, use for the achievement of the mission of Manotick United Church, and administer all lands, premises, and Real Property and Personal Property acquired for the use of Manotick United Church;
- Administer trust funds in accordance with the policies set by the United Church of Canada;
- Manage and monitor investment of monies from the sale of the manse on a long term basis in order for the interest earned to assist in capitalizing projects at Manotick United Church subject to approval of the United Church of Canada;
- Have church property appraised and keep church buildings adequately insured;
- Create, regularly update and maintain in a separate and safe location, an inventory of Church property and assets; and
- Be responsible for the sale or purchase of property on behalf of the congregation.

Members of the Committee of Trustees:

The current Trustees of Manotick United Church are:

- Willis Cleary (finished as of December 31, 2019)
- Karen Hill
- Christine MacLean (Treasurer)
- Richard McDonald (Chair)
- Barry Peart
- Jean Peart (Recording Secretary)
- Steve Strickey

2019 Highlights

Meetings of the Trustees:

The Trustees held a brief meeting in May. At this meeting, the trustees agreed that Richard McDonald would represent them as Chair of Trustees, Christine MacLean would act as Treasurer and Jean Peart agreed to be recording secretary.

MUC Inventory Review:

The last MUC inventory was completed in April of 2011 and is still considered accurate. Now with new members of the trustees in place – they may consider doing another inventory review, possibly in 2020.

MUC Investments and Investment Strategy:

The current MUC strategy is very conservative with Manse Fund moneys invested in Guaranteed Investment Certificates with the Royal Bank of Canada. Details related to the MUC investments and strategy can be located at the Church Office.

2019 Financial Summary:

	RBC Investments Manse Fund	RBC Savings Acct Transactions	RBC BALANCE	Notes
	Invest Acct	Savings Acct	Savings Acct	
Opening Balance Jan 1 2019	36,700.00	\$607.37	\$38,308.96	1
Interest – January 2, 2019		\$0.14	38,309.10	1
GIC Purchase – January 14	36,700.00	-\$36,700.00	\$1609.10	1
Interest – February 1		0.14	\$38,309.10	1
Cheque to MUC (Cashed Jan 28)		-609.10	\$1000.14	
Matured GIC – Dec 19, 2019	\$38,006.94	\$38,006.94	\$39,007.22	
BALANCES December 31, 2019	\$111,700.92		\$39,007.22	
GIC Purchase – January 14	\$36,700.00	-\$36,700.00	\$2,307.22	
Cheque to MUC – (Cashed Jan 16/20)		\$1,307.22	\$1,000.00	2
Deposit Interest – Feb 3/20		0.20	\$1,000.20	
CURRENT BALANCES	\$112,687.20		\$1,000.20	3

- NOTES:**
- (1) These transactions were shown on last year's report, but they did not actually take place until the beginning of 2019 (and it will be same this year)
 - (2) A cheque was written for \$1307.22 which represents the interest earned on the Manse Fund for 2019
 - (3) There is interest that accumulates within the Investment fund – this interest will be drawn out when the next GIC matures.

Worship Report 2019

What a unique year we had. We began on January 6 with a service led by the Music Ministry Team and ended with a 5:30 pm Christmas Eve service led by Rev Angela Bailey and December 29 service that was the beginning of our time with the Reverend Doctor Karen Boivin. In between we had a wide variety of services led by Rev Elaine Beattie, volunteers and Rev Angela Bailey. Rev Elaine's final service was June 23. At that service we closed our Covenant with Rev Elaine and said our goodbyes. Rev Elaine gave so generously of herself and we all miss both Rev Elaine and Harry Price.

The following Sunday began a couple of months with Pulpit coverage by Catherine McVie, Christine McLean, Matt Richards, Joan Heard, Rev. Vermette and Rev. Cardin. We extend our sincere thanks to all who gave us such varied and caring services.

It was wonderful to welcome Rev Angela Bailey to our midst in September and to be the recipients of her warm, humorous and faith filled services.

I would also like to express our ongoing thanks to Dorothy Gifford for all her work setting up Communion, to Leanne Seeto who looks after your morning greeters each week. Thank you to the scripture readers and thank you to each of you who agreed to serve communion. To all those who work in the sound booth each week....we couldn't manage without you! Should you want to help out with these or any aspects of the worship service, please do not hesitate to speak with me or Catherine McVie. To all those who volunteer and to our Church Mice who decorate so seemingly effortlessly, your work is very much appreciated. Our Music Ministry team, our talented musicians Mark Allen, Allan Boothroyd, John Julian, Aiden and Connor McLean and, you each have given so much to our weekly services. Your willingness to create and adapt your skills, your voices, your instruments and your smiles continue to be a huge asset to each service and each member of this congregation is thankful for you. We extend a very special thank you to Deb Protsack who is so very talented, has a wicked sense of humour and has become a dear friend to each of us. Deb is flexible, extremely patient and such a joy to know.

To Lisa Richards, I can only say that you are so very kind and it is a pleasure to work with you and to know always that you will catch things that are missed and always work to make sure that our Worship Services are well run and flow smoothly regardless of those Spirits who like to make upsets from time to time.

Respectfully submitted,

Judith Holtz
Chair of Worship

**MANOTICK UNITED CHURCH
BALANCE SHEET
December 31, 2019**

<u>ASSETS</u>	<u>2018</u>	<u>2019</u>	Note
Current Account	\$ 35,636	\$ 43,565	
Savings Account	\$ 1,000	\$ 1,000	
Investments	\$ 190,350	\$ 190,350	
Amounts Receivable	\$ -		
GST and PST Receivable	\$ 1,872	\$ 5,115	
Prepaid Expenses	\$ -	\$ -	
Loblaws Gift Certificates Unsold	\$ -	\$ -	
Adjustment	\$ 1,352	\$ 2,337	2
	\$ 230,210	\$242,367	1
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities			
Accounts Payable and accrued liabilities	\$ -	\$ -	
Small fund balances			
Mission and Service Payable	\$ -	\$ -	
	\$ -	\$ -	
Fund Balances			
Local Fund	\$ 34,586	\$ 45,489	
Library	\$ -	\$ -	
Growth & Renovation Fund	\$ 80,000	\$ 80,000	
Outreach Fund	\$ 3,558	\$ 3,826	
Youth Fund	\$ 364	\$ 364	
Manse Fund	\$ 111,702	\$ 112,687	2
	\$ 230,210	\$ 242,367	1
Total Liabilities & Fund Balances	\$ 230,210	\$ 242,367	

NOTE: 1. Net change from year end 2017 to 2019 (+\$12,157)

2. Manse Fund interest not yet paid out at GIC maturity is included in fund total.

MANOTICK UNITED CHURCH

STATEMENT OF REVENUES AND COSTS AND EXPENSES AND FUND BALANCES

2019 Actuals	Local	Mission and Service	Library	Youth Fund	Roof & Emergency Repair Fund	Growth / Reno Fund	Reserve Fund	Outreach	Manse	2019 Total	Notes
Revenues											
Congregation	127,258	5,876						829		133,963	
Donation-Designated											
Loose Collection	3,385									3,385	
Rentals and Use Fees	18,695									18,695	
Interest						400			1,307	1,707	
General Fundraising	18,866							1,646		20,512	
Sunday School	42									42	
Rebates and Grants	32									32	
Bequest, worship ,other	2,000									2,000	
Total revenues	\$ 170,279	\$ 5,876	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ 2,474	\$ 1,307	\$ 180,336	
Costs and Expenses											
Personnel- per schedule	91,568									91,568	
Property- per schedule	40,432									40,432	
Programs-per schedule	9,773	5,876						2,206		17,855	
Administrative- per schedule.	11,323									11,323	
Presbytery Assessment	7,920									7,920	
Miscellaneous bank charges											
Improv & Acquisition	65									65	
Total Costs	\$ 161,082	\$ 5,876	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,206	\$ -	\$ 169,165	
Net Revenue(Expense)	\$ 9,196	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ 268	\$ 1,307	\$ 11,171	1
Fund Balance at Dec. 31, 2018	\$ 34,586	\$ -	\$ -	\$ 364	\$ -	\$ 80,000	\$ -	\$ 3,558	\$ 110,350	\$ 228,858	
Transfers between funds	\$ 1,707	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	-\$ 1,307	\$ -	
Interest retained in unmatured GICs									\$ 2,337	\$ 2,337	1
Fund Balance at Dec. 31, 2019	\$ 45,489	\$ -	\$ -	\$ 364	\$ -	\$ 80,000	\$ -	\$ 3,826	\$ 112,687	\$ 242,367	

Note 1 :Unpaid Interest accumulated in non-matured GICs not included as revenue but shown as Adjustment on Balance Sheet

Manotick United Church Supplemental Financial Information- Fiscal Year 2019

	2019 Budget	2019 Actuals	2020 Budget	Note
Personnel				
Salaries-Minister, Admin, Music	\$109,145	\$73,250	\$76,900	1,3
Continuing education	\$1,400	\$925	\$800	
Automobile Travel	\$1,200	\$823	\$900	
Home Phone & Cell	\$1,800	\$835	\$900	
Employer Costs/Contributions	\$22,352	\$15,735	\$16,500	1,3
Admin Training	\$200	\$0	\$500	
Total Personnel	\$136,097	\$91,568	\$96,500	2
Property				
Maintenance	\$9,500	\$7,925	\$9,000	
Security Systems	\$250	\$249	\$250	
Supplies	\$800	\$694	\$800	
Janitorial contract	\$11,626	\$11,625	\$11,847	1
Insurance	\$9,000	\$8,060	\$8,200	
Gas	\$4,500	\$4,369	\$4,500	
Hydro	\$6,000	\$5,261	\$5,500	
Water	\$1,600	\$1,431	\$1,600	
Elevator	\$1,000	\$818	\$1,000	
Improv. and acquisitions	\$0	\$65	\$1,000	
Total Property	\$44,276	\$40,498	\$43,697	
Programs				
Worship	\$4,000	\$7,265	\$8,000	4
Discipleship	\$700	\$1,024	\$2,500	5
Fellowship	\$1,800	\$1,484	\$1,800	
Outreach	\$1,000	\$2,206	\$1,000	
Total Programs	\$7,500	\$11,979	\$13,300	
Administrative				
Office supplies & Postage	\$800	\$634	\$800	
Photocopier	\$2,400	\$2,366	\$2,400	
Telephone and Internet	\$3,000	\$2,303	\$2,400	
Computer and Office Upgrades	\$700	\$520	\$1,800	6
Staff appreciation	\$350	\$647	\$650	
General Expenses	\$5,200	\$4,178	\$4,500	
Bank Charges and Interest	\$1,000	\$676	\$700	
Total Administrative	\$13,450	\$11,323	\$13,250	
United Church Assessment	\$8,151	\$7,920	\$7,920	
Total	\$209,474	\$163,289	\$174,667	
M&S Flow Through Funds	\$6,000	\$5,876	\$6,000	
Church Sign Special Project			\$15,000	7
Search Committee Budget			\$10,000	8
Overall total	\$215,474	\$169,165	\$205,667	

Notes

- 1: Salaries and benefits include a 1.9 % cost of living increase for all salaries and cleaning contract.
2. Reduced personnel costs in 2019 reflect no full time Minister after July1 2019.
3. Minister's salary and benefits based on three quarter time estimated to start April 1,2020
4. Worship budget increased to allow for supply Minister for at least three months .
- 5: Funds added to discipleship for possible kids music/arts initiative
6. Computer and cellphone for new minister if required.
- 7: Special Project to purchase and install an electronic outdoor sign.
8. Budget for Search Committee to select and locate new minister.

MANOTICK UNITED CHURCH BUDGET DETAILS FOR FISCAL YEAR 2019

	<u>2019 Budget</u>	<u>2019 Actuals</u>	<u>2020 Budget</u>	NOTES
Expense Area				
Personnel	\$ 136,097	\$91,568	\$ 96,500	1,2
Property	\$ 44,276	\$40,498	\$ 43,697	1
Worship	\$ 4,000	\$7,265	\$ 8,000	
Discipleship	\$ 700	\$1,024	\$ 2,500	
Fellowship	\$ 1,800	\$1,484	\$ 1,800	
Outreach	\$ 1,000	\$2,206	\$ 1,000	
Administrative - Office	\$ 13,450	\$11,323	\$ 13,250	
Presbytery Assessment	\$ 8,151	\$7,920	\$ 7,920	
Search Committee			\$ 10,000	3
Total Operating Expenses	\$ 209,474	\$163,289	\$ 184,667	
Expected Revenues				
Rentals	\$ 17,400	\$18,695	\$ 20,000	
Interest	\$ 1,423	\$1,707	\$ 2,500	
Rebates and Grants	\$ 300	\$32	\$ 200	
General Fund Raising	\$ 20,000	\$18,866	\$ 20,000	
Total Expected Revenues	\$ 39,123	\$39,300	\$ 42,700	
To be raised through Local Givings	\$ 170,351	\$132,644	\$ 141,967	
Special project to purchase and install new outdoor sign.			\$ 15,000	4
UCC Mission and Service Fund	\$ 6,000	\$5,876	\$ 6,000	
Total Expenses + Flow-Through	\$ 215,474	\$169,165	\$ 205,667	

Notes

- 1: Salaries and benefits include a 1.9 % cost of living increase for all salaries and cleaning contract.
- 2: Minister salary and benefits are calculated based on 3/4 time estimated to start April 1, 2020.
3. Budget for search committee travel and new Minister travel/relocation.
4. To be funded through special fund raising and designated donations.